

Action Taken Report 2019-2020

(Based on Feedback analysis 2018-19)

(Prepared By IQAC)

Actions to be taken document framed by the IQAC as per the directions of the administrative council meeting held on 19.04.2019	Action Taken
Methods of experiential learning should be effective. Require more tie ups and MoUs with industries and institutions. Field visit register should be prepared and kept in all departments. A report on field visit should be submitted to the Principal.	New MoUs signed with Bharath Matha College Thrikkakkara, Bodhi Tree India, MESC, Idukki Vision Kattappana and National Library & YMCA Murickassery for internships/ student exchange. Field visit report is kept in all departments and Submitted to the Principal.
All departments should adhere to the guidelines for assignment preparation, especially topic selection, assessment etc.	College staff council issued notifications to all faculty members as given below: a. Assignment should be prepared using library materials and e- resources. b. Topics assigned should be based on this policy. c. The department should be conducted assessment of assignment should be conducted at department level immediately after submission.
Mentoring programs should be systematic and result oriented. Mentors should identify the strength and weakness of students and record it in the mentoring register.	Mentoring register and PAAMS data were updated. If necessary, students were referred to level 2 counseling. More programs were conducted by Career guidance, Placement cell and Pavanatma finishing school.
Organize more sports / cultural programs in college itself. College students should be given more opportunities to participate in intercollegiate fests and youth festivals.	National classic powerlifting championship and university shuttle badminton were organized.
Usage of ICT tools of the students must be increased. Training on modern ICT tools must be provided to the teachers.	Conducted a workshop on Google Class room by the department of computer science. Study materials were shared with students through Google classroom. G suit ids were purchased for faculty and students.

Bus service should be provided for the students in the morning and evening.	Submitted a request to the District Collector and KSRTC board member in order to increase the availability of KSRTC and private bus services in morning and evening time.
Maintain a steady growth in the number of computers available, ensuring there are more computers, and prioritize timely repairs.	The purchase of 30 computers is included in the RUSA 2 project. All the computers have been repaired and installed with a better UPS backup.
Tiling of floor of the Chemistry and Physics computer labs with new facilities.	The renovation of chemistry and physics labs, as well as the purchase of equipment for the labs, is included in the RUSA project.
Take steps for the completion of construction of RUSA funded building as far as possible.	The construction of the RUSA building is progressing rapidly.
Books in the department library should merge with main library.	Books in the department library shifted to the main library for keeping the stock easily.

Signature of IQAC Coordinator

Signature of Principal
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