

PAVANATMA COLLEGE

Murickassery

Internal Quality Assurance Cell (IQAC)

Action Taken Report 2022-23

1. The IQAC periodically reviewed that the decisions taken in the IQAC meetings have been implemented and that the functioning of IQAC is effective in ensuring the overall institutional quality. *(Decision No. 1 of every meeting during the academic year 2022-23)*
2. The IQAC has been reconstituted for the year 2022-23. *(Decision No. 2 of the meeting dated 02/06/2022)* [View the Proceedings of the Principal Dtd 01/06/2022]
3. Organised various programmes and entered into PAAMS (Pavanatma Academic and Administrative Management System) and College Blog as part of documentation during the academic year 2022-23 . *(Decision No. 3 and 4 of the meeting dated 02/06/2022)*
4. Published academic calendar of the College for the year 2022-23. *(Decision No. 3 of the meeting dated 19/07/2022)*
5. Commenced a Coaching Centre for Competitive Examination Training. *(Decision No. 5(a) of the meeting dated 19/07/2022)*

6. Allotted various duties to the staff members for the year 2022-23.
(Decision No. 10 of the meeting dated 19/07/2022)
7. Conducted SWOC Analysis of the College.
(Decision No. 9 of the meeting dated 19/07/2022)
8. Started a campus radio using internal communication facilities.
(Decision No. 12 of the meeting dated 19/07/2022)
9. Feedback from various stakeholders have been collected and analysed the report prepared by Feedback Cell and prepared the analysis report. *(Decision No. 4 of the meeting dated 02/08/2022)*
10. Organised interface meetings with Quality Monitoring Groups (QMGs), Associations, Clubs and Cells and reviewed the activities of concerned units.
(Decision No. 8 of the meeting dated 19/07/2023) [View Minutes]
11. Submitted AQAR for the year 2021-22.
(Decision No. 3 of the meeting dated 24/05/2023)
12. Conducted Induction Programme for first year students (2022 admission).
(Decision No. 4 of the meeting dated 12/10/2022)
13. Continued the practice of documentation and information dissemination through blogs and other social media platforms. Further, started the practice of keeping the consolidated list of programmes and events
(Decision No. 5 and 6 of the meeting dated 12/10/2022,

- Decision No. 4 and 5 of the meeting dated 17/11/2022)*
14. Hosted the National Level Volleyball Championship of MG University.
(Decision No. 5 of the meeting dated 20/01/2023, Decision No. 5 of the meeting dated 12/12/2022)
 15. Participated in NIRF.
(Decision No. 6 of the meeting dated 20/01/2023, Decision No. 6 of the meeting dated 07/02/2023)
 16. Students are encouraged to attend online course in SWAYAM Platform.
(Decision No. 2 of the meeting dated 07/02/2023)
 17. Completed 2 open stages and Tribal Study Centre & Heritage Museum.
(Decision No. 7 of the meeting dated 07/02/2023)
 18. As per the recommendation of the last NAAC peer team to start a Tribal Study Centre, the IQAC in association with Department of History, has taken all possible efforts to streamline the 'Mannan' Tribal language by publishing a Book titled "Gothrasmrithi: An Interpretative Study of Mannan Traditional Koothupattu".
(Decision No. 5(b) and 6 of the meeting dated 19/07/2022)
 19. Ensured the regular updating of PAAMS data.
(Decision No. 3(a),3(b) and 3(c) of the meeting dated 07/02/2023, Decision No. 3 of the meeting dated 13/03/2023)
 20. Coconducted certificate and diploma courses for the academic

year 2022-23.

(Decision No. 2 of the meeting dated 18/04/2023)

21. Steps were taken to collect feedback from various stakeholders as directed by the administrative council. Reports of the feedback were analysed and recommended certain suggestions.

(Decision No. 12 of the meeting dated 07/02/2023)

22. Proper arrangements were made for the smooth flow of admission procedures and AQAR for the academic year 2023-24.

(Decision No. 2 & 4 of the meeting dated 24/05/2023)



Santhosh George
CO-ORDINATOR



Dr. Bennichen Scaria
PRINCIPAL

