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| Course No. | C-10 |
| Name of the Course | Mendely |
| Type of Course (Diploma/ Certificate/ Add on | Certificate |
| Offered by | Research and P.G. Department of Commerce |
| Linkages | - |
| No. of hours | 30 hours |
| Expected outcome | The students will become familiar with the usage of software for managing the reference and it will enable the students to make literature reviews easily. |
| Course Objective | To aware the students to make reference management by using open softwares |
| Brief Description | This course is designed to impart the knowledge about the open software for the reference management for their research. This will enable the students to make literature review much easier during their project preparation and the research work. |
| Syllabus | Module 1-Mendeley Software: Mendley software concept, features and uses-Installation of Mendeley software in your system.(2 Hrs) Module 2-Creating your library: Add PDFs to Mendeley - Import/export EndNote, BibTeX and RIS libraries- Document details lookup (CrossRef, PubMed, and ArXiv) -Google Scholar Search -One-click Web Importer -Watch folders to automatically add PDFs to Mendeley Desktop -Synchronize PDFs with your Mendeley Web account.(7Hrs) Module 3- Managing your documents and references : Merge duplicate author names, tags, or publications- Documents can be marked read/unread - Search as you type -Annotate PDFs -Multiple level undo in document details -Tag and edit multiple documents at once - File Organizer(7 Hrs) Module 4-Citing references : Word and OpenOffice plug-in -Cite in Google documents (and other editors) -Cite using BibTeX . (8Hrs) Module 5-Sharing Documents and References :How to Create a Group - Adding members and documents - Using Groups .(6Hrs) |

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| Evaluation Pattern | <p>External Examination -100 marks (To be evaluated by examiner other than FIC)</p> <p>Internal Examination - Test Paper (1) -50 marks</p> <p>Assignment (1) -25 marks</p> <p>Attendance -25 marks (90% or above -25, 80%-90% -20 marks, 70%-80% -15 marks, 60%-70% -10 marks 50%-60% -5 marks, Less than 50%-0 marks, Attendance Greater than 50% is a must to attend external exam)</p> <p>Total -200 marks</p> |
| Mode of Class | Online (Google Class room) |