

Course No.	C-13
Name of the Course	Accounting and Taxation
Type of Course (Diploma/ Certificate/ Add on	Certificate
Offered by	Research and P.G. Department of Commerce
Linkages	Youth Employability Skill Training Educational Co-operative Society
No. of hours	30 hours
Expected outcome	The learners will understand about Bookkeeping, Business Analysis, Clerk/Teller jobs, Promoting Management, Budgetary Analysis, Records Assistance, Corporate Analysis, Official Assistance
Course Objective	Development of the skills of Book keeping, Business Analysis, Clerk/Teller jobs, Promoting Management, Budgetary Analysis, Records Assistance, Corporate Analysis, Official Assistance
Brief Description	The program incorporates smaller scale and macroeconomics, business trade, fare and import arrangements. Some different themes resemble monetary hypothesis, cash frameworks, banking frameworks and standards of bookkeeping
Syllabus	Fundamentals of Accounting, Accounting and Audit Practice, Capital Market, Indian Banking System, Tally ERP -9.0, Economics & Finance Introduction, Indian Financial System, Loans and Advances, Financial Risk Management, Commercial & Industrial Law, Taxation, Management Skills

Evaluation Pattern	<p>External Examination -100 marks (To be evaluated by examiner other than FIC)</p> <p>Internal Examination - Test Paper (1) -50 marks</p> <p>Assignment (1) -25 marks</p> <p>Attendance -25 marks (90% or above -25, 80%-90% -20 marks, 70%-80% -15 marks, 60%-70% -10 marks 50%-60% -5 marks, Less than 50%-0 marks, Attendance Greater than 50% is a must to attend external exam)</p> <p>Total -200 marks</p>
Mode of Class	Online (Google Class room)