



PAVANATMA COLLEGE

MURICKASSERY

Idukki (District), Kerala, PIN-685604.

www.pavanatmacollege.org

email: mail@pavanatmacollege.org



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**ANNUAL QUALITY ASSURANCE
REPORT 2011-2012**

Submitted to

**National Assessment and
Accreditation Council, Bangalore**

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1 Kindly provide the details of the institution

Name of the Institution	PAVANATMA COLLEGE
Year of Establishment of the Institution:	1982
Address Line 1	MURIKKASSRY
Address Line 2	
City/Town:	IDUKKI
State:	KERALA
Postal Code:	685604
Email Address:	mail@pavanatmacollege.org

2 NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	17/10/2006
Current Grade:	B+
CGPA:	78.10%

3 Institutional Status

Affiliated College

4 Contact Person Details

Name of Head of Institution:	PETER VJ
Contact Phone:	04868 263235
Email:	mail@pavanatmacollege.org
Website URL:	www.pavanatmacollege.org
Name of the IQAC Co-ordinator:	Saji Joseph
Email:	pavanatma.iqac@gmail.com

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5 Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	6
Post Graduate (MA/M.Sc./M.Com etc.)	2
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	0
Professional Programmes	0
Other value added programmes	13
Any other programme offered	skill oriented – 3
	faculty improvement – 2
	staff improvement – 3
	co-curricular – 5
	community extension – 6

preparatory/remedial courses – 1

student mentoring – 5

6 Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	17
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New programmes designed	35
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Programes under revision	0
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Interdepartmental collaborative programmes	5
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Inter institutional collaborative programmes	0
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Number of review committee recommendations implemented (Total)	0
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Number of NAAC peer team recommendations implemented	9
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Number of UGC/any other expert committee recommendations implemented	0
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Number of review committee recommendation under implementation	1
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Number of NAAC peer team recommendations under implementation	0
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Number of UGC/ any other expert committee recommendations under implementation	0
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7 Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	41
Total faculty on rolls	23
Faculty added during the year	7
Faculty positions vacant	18
Faculty left during the year	3
Total number of visiting faculty	0
Total number of guest faculty	20

8 Qualification of Faculty

PhD and Above	3
MPhi	9
Masters	28
Any other (Specify)	B.Ed.-19, AICWA-1, PGDCA-1, DWA-1

9 Faculty qualification improvement

PhD awarded to existing faculty	2
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10 Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	<input type="text" value="15"/>
Administrative staff (Actual strength)	<input type="text" value="15"/>
Added during the year of reporting	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

11 Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff(total sanctioned)	<input type="text" value="4"/>
Technical Support Staff (Actual strength)	<input type="text" value="5"/>
Added during the year of reporting	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12 Establishment details

Year of establishment of IQAC

13 Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14 IQAC Meetings

Number of IQAC meetings held during the year

15 Whether Calendar of activities of IQAC formulated for the academic year

Yes

16 IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	5
Number of value added programmes proposed	5
Number of skill oriented programmes proposed	2
Number of faculty competency and development programmes proposed	4
Number of other staff development programmes proposed	3
Number of student mentoring programmes proposed	3
Number of cocurricular activities proposed	4
Number of inter departmental cooperative schemes proposed	2
Number of community extension programmes proposed	12
Any other programmes proposed (Specify)	0

17 IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	0
Number of value added programmes implemented	4
Number of skill oriented programmes implemented	2
Number of faculty competency and development programmes implemented	2
Number of other staff development programmes implemented	2
Number of student mentoring programmes implemented	1
Number of cocurricular activities implemented	2
Number of inter departmental cooperative schemes implemented	2
Number of community extension programmes implemented	3
Any other programmes implemented (Specify)	0

18 IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	38
Number of participants from the institution	746
Number of participants from outside	178

Number of external experts invited

Number of external conferences/seminars/ workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

19 Did IQAC receive any funding from UGC during the year ?

20 If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21 Any significant contribution made by IQAC on quality enhancement during current year

Sl.No.	Initiative	Outcome
1	Thrust was given to encourage the teachers and students to use computer and internet	Many of the teachers and most of the students have got ample expertise in using computers
2	Special efforts to strengthen Career Guidance and Placement Cell	Many students got placements in IT, banking, and insurance sectors
3	Intensified student mentoring programmes	Stress free pleasant educational environment
4	Introduced more value added Knowledge exchange programmes	Students benefitted from the interaction with experts in different subject areas

5

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22 Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="0"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="4"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="8"/>

Number of active teaching days during the current academic year	<input type="text" value="180"/>
Average percentage of attendance of students	<input type="text" value="92.91"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="36.6"/>
Number of self financed programmes offered	<input type="text" value="2"/>
Number of aided programmes offered	<input type="text" value="6"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

23 Whether any systematic student feedback mechanism is in place ?

24 Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where student feedback is taken

25 Is feedback for improvement provided to the faculty?

26 Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	<input type="text" value="0"/>
Number of minor research projects undertaken during the year	<input type="text" value="1"/>
Number of major ongoing projects	<input type="text" value="0"/>
Number of minor ongoing project	<input type="text" value="1"/>
Number of major projects completed	<input type="text" value="0"/>
Number of minor projects completed	<input type="text" value="0"/>
Number of major project proposals submitted for external funding	<input type="text" value="0"/>
Number of minor project proposals submitted for external funding	<input type="text" value="0"/>
Number of research publications in peer reviewed journals	<input type="text" value="0"/>
Number of research publications in international peer reviewed journals	<input type="text" value="0"/>
Number of research publications in national peer reviewed journals	<input type="text" value="0"/>
Number of research papers accepted for publication in international peer reviewed journals	<input type="text" value="0"/>

Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	0
Number of edited books published	0
Number of books (single authored) published	0
Number of books (coauthored) published	0
Numbers of conferences attended by faculty	11
Number of international conferences attended	1
Number of national conferences attended	10
Number of papers presented in conferences	4
Number of papers presented in international conferences	1
Number of papers presented in national conferences	3
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	10
Number of faculty acted as experts resource persons international	0
Number of faculty acted as experts resource persons national	0

Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	<input type="checkbox"/>
Amount of external research funding received in the year	232,000/-
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	0

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27 Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	227
Actual enrollment during the year	278
Student dropout percentage during the year	6
Success percentage in the final examination across the courses	86.5
Number of academic distinctions in the final examination and percentage	193 71%
Number of students who got admitted to institutions of national importance	3(NCC)
Number of students admitted to institutions abroad	227
Number of students qualified in UGC NET/ SET	3
Number of students qualified GATE/ CAT/ other examination (Specify)	0

28 Does student support mechanism exist for coaching for competitive examinations?

Yes

29 Student participation, if response is yes to Qn. 28

73

30 Does student counselling and guidance service exist ?

Yes

31 Student participation, if answer to Qn. 30 is yes

75

32 Career Guidance

Number of career guidance programmes organized

8

Percentage of students participated in career guidance programmes

36.7

33 Is there provision for campus placement?

Yes

34 If yes to Qn. 33

Number of students participated

in campus selection programmes

Number of students selected for

placement during the year

35 Does gender sensitization program exist ?

36 If Answer is Yes to Qn 35

Number of programmes organized

37 Student activities

Number of students participated

in external cultural events

Number of prizes won by students

in external cultural events

Number of cultural events con-

ducted by the institute for the
students

Number of students participated

in international sports and games
events

Number of students participated

in national level sports and games
events

Number of students participated in state level sports and games events	4
Number of students participated in university level sports and games events	4
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	2
Number of prizes won by students in university level sports and games events	2
Number of sports and games events conducted by the institute for the students	2

38 Composition of students

Percentage of Scheduled Caste	5.5
Percentage of Scheduled Tribe	3.7
Percentage of other backward communities	14
Percentage of women students	63.1
Percentage of physically challenged	0.73
Percentage of rural students	100
Percentage of urban students	0

39 Scholarships and Financial Support

Number of students availing financial support from the institution	<input type="text" value="6"/>
Amount disbursed as financial support from the institution	<input type="text" value="0"/>
Number of students awarded scholarship from the institution	<input type="text" value="14"/>
Number of students received notable national/international achievements/recognition	<input type="text" value="1"/>

40 Student initiatives

Number of community upliftment programmes initiated by students	<input type="text" value="3"/>
Number of literary programmes initiated by students	<input type="text" value="1"/>
Number of social action initiatives based on science / environment initiated by students	<input type="text" value="1"/>
Number of student research initiatives	<input type="text" value="0"/>

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41 Whether perspective plan for overall developmental activities is created ?

Yes

42 If the answer for Qn. 41 is Yes, is the plan implemented and monitored ?

Yes

43 Whether benchmarking is created for institutional quality management efforts ?

No

44 If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

Not Applicable

45 Is a Management Information System (MIS) in place ?

Yes

46 If answer to question 45 is Yes, please provide details of MIS applied to

1	Administrative procedures including finance	<input type="text" value="No"/>
2	Student admission	<input type="text" value="No"/>
3	Student records	<input type="text" value="No"/>
4	Evaluation and examination procedures	<input type="text" value="Yes"/>
5	Research administration	<input type="text" value="No"/>
6	Others (Library)	<input type="text" value="Yes"/>

(enter the respective details corresponding to the serial numbers)

4	Evaluation and examination procedures	<input type="text" value="Excel based application for internal grade calculation"/>
6	Others (Library)	<input type="text" value="Libsoft proprietary software"/>

47 Existence of learning resource management

e-database in library	<input type="text" value="No"/>
ICT and smartclass room	<input type="text" value="Yes"/>
e-learning sources (e Books, eJournals)	<input type="text" value="Yes"/>
Production of teaching modules	<input type="text" value="No"/>
Interactive learning facilities	<input type="text" value="No"/>

48 Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="0"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="215,000"/>
Alumni contribution	<input type="text" value="0"/>
Wellwishers	<input type="text" value="0"/>

49 Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="41,00,000"/>
Amount spent for student welfare	<input type="text" value="250,000"/>
Amount spent for staff welfare	<input type="text" value="650,000"/>

50 Is delegation of authority practiced

51 Does grievance redressal cell exist ?

Faculty	<input type="text" value="Yes"/>
Students	<input type="text" value="Yes"/>
Staff	<input type="text" value="Yes"/>

52 Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	<input type="text" value="0"/>
Number of grievances resolved	<input type="text" value="0"/>

53 Grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received
Number of grievances resolved

54 Grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received
Number of grievances resolved

55 Has the institution conducted any SWOT analysis during the year

56 The SWOT analysis was done by internal or by external agency

57 Kindly provide three identified strengths from SWOT Analysis)

- 1 Turbulence-free calm rustic educational environment and excellent climatic conditions
- 2 Students have excellent academic track record irrespective of the remoteness
- 3 Ample scope for infrastructural development as the campus is wide enough

58 Kindly provide three identified weaknesses from SWOT Analysis)

- 1 The institution is very much isolated from similar institutions and industry that linkage is very difficult
- 2 Lack of proper Transport facility to students
- 3 Heavy dependence on part-time lecturers in some departments

59 Kindly provide two opportunities from SWOT Analysis)

- 1 The renewed enthusiasm for joining the undergraduate courses in Arts and Sciences
- 2 Increased possibility of funding opportunities from UGC and other agencies, to address facilities across campus.

60 Kindly provide two challenges/threats from SWOT Analysis)

- 1 Government policy not to start new aided courses prevents introduction of courses of community needs

- 2 Recruitment of support staff as per new curriculum revision norms suffers due to government policy

61 Identify any significant progress made by the institution towards achieving the goals and objectives during the year

- 1 A number of Vacancies of faculty filled during the year leading to better transfer of knowledge
- 2 More extension programmes targetting the Tribal people and settlement farmers of the region are initiated.
- 3 Feedback from students are being analyzed in more objective and scientific manner to assess the quality of faculty
- 4 Student mentoring programmes are strengthened.
- 5 More value added programmes started to augment student quality

62 How do you perceive the role of NAAC in the quality development of your institution

- 1 The NAAC peer team recommendations helped identify the areas to be targeted for quality improvement
- 2 NAAC guidelines helped to lay the foundations to frame quality standards and quality policy of the institution.

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so. Thank you for your participation.



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